



4th Annual University District StreetFair

Saturday, May 15th & Sunday May 16th, 2010

TO APPLY:

Send in...

1. Complete and return application by **March 15, 2010**.

2. If you did not participate in StreetFair in 2009, enclose a photo of your booth; if you have no photos an accurate drawing of the appearance of your booth is acceptable. Photos will not be returned.

3. A Certificate of Insurance must be provided naming the Greater University Chamber of Commerce as an additional insured by **April 30, 2010**.

4. Enclose separate checks payable to the Greater University Chamber of Commerce for the following fees:

____ application fee
____ booth(s) fee
____ electricity order
____ cleaning deposit

Please send materials to:
4710 University Way NE,
Suite 114
Seattle, WA 98105

Contact Info:

tel 206.547.4417

fax 206.547.5266

email:

director@udistrictchamber.org

website:

www.udistrictstreetfair.org

The U-District StreetFair...

For over 40 years the University District StreetFair has been the kick-off event for the festival season in the Seattle region. Attracting 50,000 people and over 300 booths to the District, the StreetFair is located in the heart of the University District on University Way NE, and is produced by the Greater University Chamber of Commerce.

Calendar:

March 15, 2010	Application Deadline, application fee checks cashed (late applications will be considered until food areas are full)
March 31, 2010	Notification of Acceptance & Booth Assignments ASAP around this date, booth checks cashed
April 15, 2010	Fire and Health permits acquired from City
April 30, 2010	Certificate of insurance received by Chamber/StreetFair office, load-in packets sent out ASAP around this date
May 15 & 16, 2009	2010 University StreetFair

Selection Process: A Selection Committee will review all applicants. Applicants will be judged on the written materials received and criteria will include experience, food quality, space availability and booth appearance. All applicants will be notified by mail. All selection committee results are final.

Fees: There is a **\$25 application screening fee**. **Booth fees are \$625 for a 10x10 booth or \$1250 for a 10x20 booth**. We also require a **\$300 cleaning deposit** which will be returned to you upon inspection of your booth space at the close of the fair. We will not cash this check unless your space does not pass inspection.

Commission: No commissions will be collected this year.

Operating Hours: 10am-7pm Saturday, 10 am-6pm Sunday

Electrical Order: When figuring out your electricity, keep in mind that 2000 watts is approximately 20 amps. It's actually a little less than 20 amps, but if you use this conversion to figure out your electricity we can safely order the correct amount. We can provide **20 amps for a \$125 technical fee**. **Please send your order and a check for electricity with your application.**

Insurance: Proof of insurance is needed **no later than April 30, 2010** or when notification of acceptance is received, naming the Greater University Chamber of Commerce as an additional insured on the Certificate of Insurance. You will forfeit your booth fee and not be allowed to participate without this insurance certificate on file in our office.

Food Vouchers: We will be handing out food vouchers to the volunteers that make this festival possible. Approximately 10 vouchers will be issued with your name on them for each day. Please honor these vouchers and help feed our volunteers. Thank you.

Cleaning Deposit: We highly recommend that you place a tarp or cardboard down on the street under your booth. We have experienced excessive grease spills underneath food booths the last few years which has cost us significantly increased hot power washing fees after the Fair. If your spot is identified as a problem spot you may lose your cleaning deposit.

You **MAY NOT** place items in front of your booth. We have a strict 20' fire lane requirement in the food courts.

4th Annual University District StreetFair 2010 Food Vendor Application

Application Deadline: March 15, 2010

Answer all that apply:

How many years have you participated? _____

Booth Trade Name:

Contact Name _____

Address _____

City _____ State _____ Zip _____

Contact phone _____

email _____

WA State UBI # _____

(We require a WA State UBI # to participate, if you need a temporary # call 1-800-647-7706 for assistance.)

Seattle Business License # _____

(Please include a copy of your Seattle Business license)

_____ Check here if you do not have a Seattle Business License

Event Experience/References:

1. Event _____

Years _____ Contact _____

2. Event _____

Years _____ Contact _____

Health permits and Fire permits are required for participation as a food vendor. It is your responsibility to acquire these prior to attendance at the Fair. Both the Health and Fire Departments report this to us. You will not be allowed to set up without these permits, and will forfeit your booth fee. Check our website for links and info.

Food Information:

Note: The U District StreetFair reserves the right to restrict certain entries or beverages due to contractual exclusivity as in the case of sponsorship.

Type of Cuisine (e.g., Greek, Thai, etc.)

List Menu Items & Prices

1. _____
2. _____
3. _____
4. _____

Will you be barbequing? Yes No

Separate checks included for each of the following:

Application screening fee	\$ 35
check only	
Booth Fee:	
We can take credit cards for booth & electrical fees - collected when you are accepted (we will call you to get your card number). Cleaning deposits and application fees need to be by check. Please indicate if you wish to pay for your booth fee and electricity fee by credit card _____.	
_____ 10x10 booth	\$ 650
	or
_____ 10x20 booth	\$ 1300
Cleaning Deposit	\$ 300
Check only. (this check will not be cashed unless you do not pass inspection at the close of the Fair & will be returned to you at closing)	
Electricity	
20 amp outlet of electricity x _____	\$ 125ea
Total _____	
*Make checks payable to: Greater University Chamber of Commerce	

**** We need to receive a certificate of insurance prior April 30, 2010 upon notice of acceptance.**

I hereby agree to abide by University District StreetFair rules, and if I am requested to comply with any specific requests from StreetFair Staff during the event, I will do so promptly or I may be required to leave the premises. I understand that ice will be provided for my use during the event and that there is an additional charge per bag. I agree to keep the area surrounding my booth clear of garbage, food products, and/or empty boxes.

signature _____ Print name clearly _____

date _____