

### Dear Performing Artist(s),

Thank you for choosing to participate in the 46<sup>th</sup> Annual University District StreetFair! We thank you greatly for bringing your performance to our fair. Below you will find information that you will need to prepare for your performance. Included in this packet are: Load-In Pass, Parking Map, and Stage Area Map, and a list of hotels should you need to stay overnight. Information on your specific performance and load in/out times are included on your load in pass. **You will receive your load-in pass via email.** 

Please note: Performers aren't paid but you are welcome to sell merchandise at the marketing area next to the stage. We will set up a table for this purpose. We will also provide water and light snacks for you at the stage.

#### **Loading In and Out:**

Please arrive just prior to your load-in time to allow enough time to set up. Keep in mind that there will be a lot of traffic – both pedestrian and vehicle – so please plan accordingly. Locate the stage manager, *Bret Ladenburg*, to check in. If you have not checked in with the stage manager at least 15 minutes prior to your set time, you may forfeit your spot. You will have 20 minutes prior to your performance to set up and will be required to load and unload equipment in a designated spot behind the stage. There are two spaces reserved in this area—one space for the band loading in and one space for the band loading out. Please display your load-in pass on your dashboard while loading and unloading equipment.

#### Parking:

During your performance you may leave <u>one</u> car in the designated load-in space (see stage area map). If you have more than one vehicle you must make your own parking arrangements for the extra vehicle(s). Please refer to the enclosed parking map to assist you. Please note that we cannot guarentee parking in any of the nearby lots as they are privately owned.

#### Stage Set-Up:

We will submit the stage logistics indicated on your application to the stage manager. Please inform us of any modifications that need to be made ASAP so that we can notify the stage manager.

Live Sound, who is working with Boldhat (our production company for the event), will be reaching out to each performance group to discuss back line needs.

#### **Questions:**

Please direct any questions to your stage manager, *Bret Ladenburg*. During the event if your stage manager is unavailable, please contact Elizabeth McCoury at (757) 788-1510.

Prior to the event, you may also contact the StreetFair office at (206) 547-4417 or email admin@udistrictstreetfair.org with questions or concerns.

Thank you,

StreetFair Staff

Elizabeth McCoury
President and CEO

**Lea McKee** Event Manager Jena Ladenburg StreetFair Assistant



The U District Partnership 4516 University Way NE Seattle, WA 98105 206-547-4417



# Great Hotels for StreetFair 2015

### Saturday May 16th and Sunday May 17th

### Hotel Deca

(206) 634-2000 4507 Brooklyn Ave NE www.hoteldeca.com

## Travel Lodge

(206) 525-4612 4725 25th Avenue NE http://www.travelodgeseattleuniversity.com

### Silver Cloud Inn

(206) 526-5200 5036 25<sup>th</sup> Ave NE www.silvercloud.com/09home.htm

## University Inn

(206) 632-5055 4140 Roosevelt Way NE www.universityinnseattle.com

## University Motel

(206) 522-4724 4731 12th Ave NE http://www.university-hotel.com

### Watertown

(206) 826-4242 4242 Roosevelt Way NE www.watertownhotel.com

